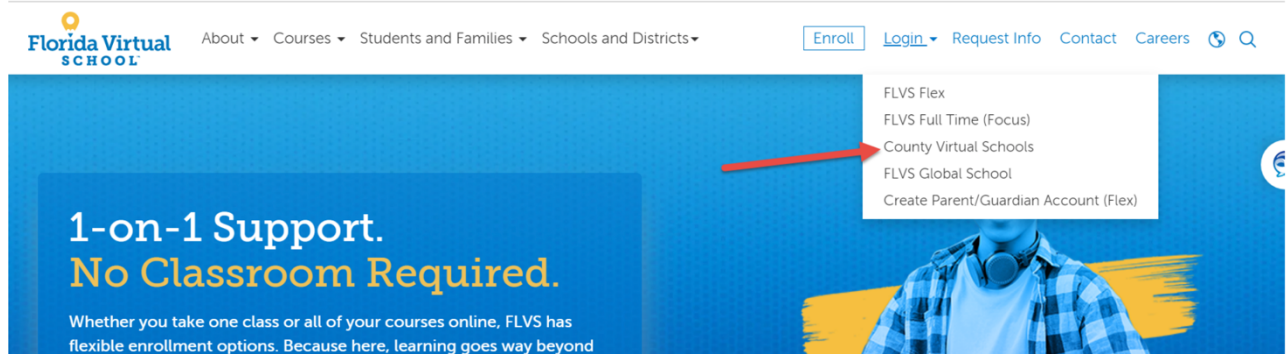


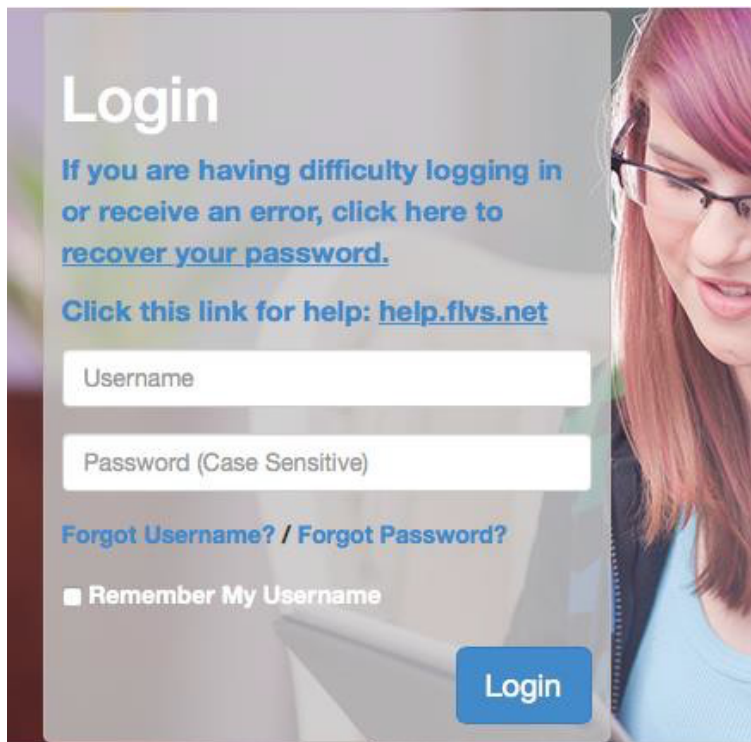
# Student Profile Completion

Student goes to [www.flvs.net](http://www.flvs.net) and navigates to top right hand side and clicks on LOGIN/FLVS FLEX

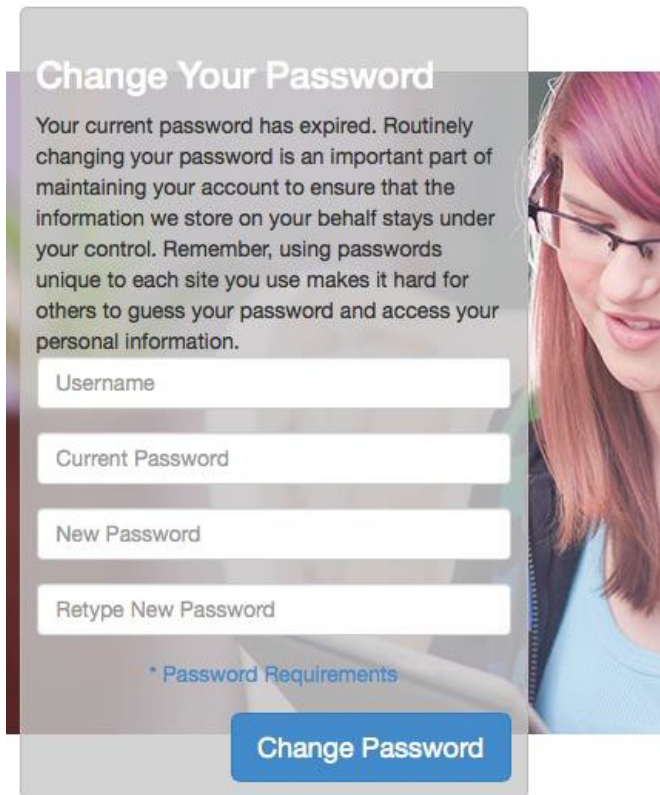
Login with username and password



- If new student, Blended Learning Specialist will provide you with this information.
- If previous student, they should have username and password. If they do not remember, they should click on “forgot username/password” and follow the steps. If they are unable to answer the password recovery questions, they can click on recover your password. They must have access to the email they provided during registration in order to reset their password. Otherwise, you can reset their password (Refer to facilitator guide).



New students and previous students with an expired password will land on the password reset page. From this window, they will update their password information.

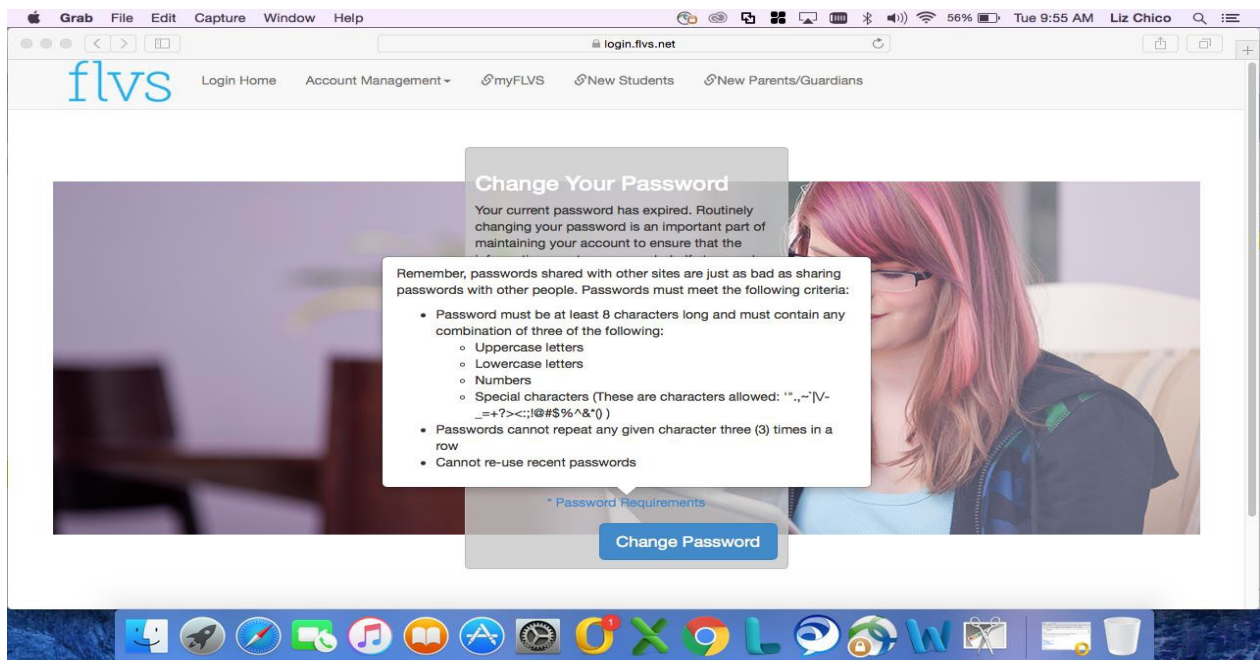


### Change Your Password


Your current password has expired. Routinely changing your password is an important part of maintaining your account to ensure that the information we store on your behalf stays under your control. Remember, using passwords unique to each site you use makes it hard for others to guess your password and access your personal information.

  
  
  
  
[\\* Password Requirements](#)  

NOTE: Password Specifications: 8 characters with 1 uppercase, 1 lowercase, numbers and special characters. A character cannot be repeated 3 times in a row. Recent passwords cannot be reused.




Students will then land on the Student Profile Page. Personal information should be populated; however, students should check this information for accuracy!

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Student Profile WELC

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## Student Profile - Tell Us About Yourself

 **Important:** All information has been confirmed by our staff. To change any information, please contact your instructor or Virtual School.

### Login Information

Username:

[Click here to change the password](#)

[Click here to change security questions](#)

### Personal


First Name:

Middle Name:


Last Name:

Nickname:

Suffix:



Student demographic information and email address is imperative. Please make sure they enter this information completely and accurately.


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Demographic

---

Virtual School ID:

Virtual School:

Date of Birth:  \* (MM/DD/YYYY) 

System Note: The allowable age range is between 5 and 21 years old.

Birth Country:  \*

Gender:  \*


Primary Language:  \*


### Email

Email Address:  \*

Verify Email Address:  \*

### Phone





The date of birth information in red is just information. It is NOT an error indication.

Student needs to click on “Add another Phone Number” in order for fields to populate to allow them to enter information. They will do the same for Address. They need to click on “Add Another Address” and complete. Once completed, click NEXT. Make sure they read any possible error messages that pop up as it pertains to information entered.

Click save when phone/address are entered.

**Phone**

Primary	Phone Type	Permission to Text	Phone Number	Extension	Format	Description	Delete
<input checked="" type="radio"/>	Cell	<input checked="" type="radio"/> Yes, I want my teacher and FLVS to text me <input type="radio"/> No, Please do not text me			<input checked="" type="radio"/> US <input type="radio"/> International		<input type="checkbox"/>
<input type="radio"/>	Cell	<input checked="" type="radio"/> Yes, I want my teacher and FLVS to text me <input type="radio"/> No, Please do not text me			<input checked="" type="radio"/> US <input type="radio"/> International		<input type="checkbox"/>

Example Phone Description: "Mom's Home Office"

What will we text you?  
News, Updates, Reminders directly from your teacher and FLVS school wide notifications.  
(i.e. school closures, system status updates, and registration information)

\*Please note: standard text messaging rates may apply.

[Add Another Phone Number](#)

**Address**

Primary Address	City	Country	State	County	Zip	Description	Delete
<input checked="" type="radio"/>		United States	Florida				<input type="checkbox"/>

Example Address Description: "Grandmother's house"

[Add Another Address](#)

[Save](#)

Student will be directed to Parent/Guardian Profile Page. They should scroll down to ensure that the information **has not yet been** entered prior to entering again on top. If Parent/Guardian is listed, they should edit and complete. If no Parent/Guardian is on bottom, have student complete and then click.

This information was entered:

First Name: Amy  
Middle Name:   
Last Name:   
Parent/Guardian Type: Mother  
Primary Language: English  
Home Phone:   
Work Phone:   
Mobile Phone:   
Best Time to Contact: Any Time  
Email Address:   
Address:   
City:   
Country: United States  
State: FL  
Zip Code:   
[Edit](#) [Delete](#)

If information is not entered, complete this. To add another Parent/ Guardian, click add another profile below. Then, click save at the bottom right.



## Guardian Profile

# Parent/Guardian Profile

### Student-Entered Parent/Guardian Information

First Name:  \*

Middle Name:

Last Name:  \*

Parent/Guardian Type:  ▼ \*

Primary Language:  ▼ \*

Home Phone:  \*

Work Phone:

Mobile Phone:

Best Time to Contact:  ▼ \*

Email Address:

Address:  \*

City:  \*

Country:  ▼ \*

State:  ▼ \*

Zip Code:  \*

[Add Another Profile](#)



Next page is the Academic Profile Page. Students should NOT touch the Physical School & Other section. They should only be completing Counselor section. They should select counselor name from the drop down list and then click NEXT.



Type of Student	US Student	▼
State	Florida	▼
Select by	District	▼
District	Brevard	▼
Physical School	Cocoa Beach Junior/Senior	▼

#### School Name

Cocoa Beach Junior/Senior High School

#### School Type

Public School

#### Address

1500 17th Street, Cocoa Beach

Cocoa Beach, FL 32931-2048

#### Phone

(321) 783-1776

#### Florida Virtual School

#### Counselor

Meghan Reites



### Physical School Counselor

Name: christi beck ▼ \*

Phone Number: (321) 783-1776

Fax Number:

Email Address: beck.christi@flvsa.org

#### Other



**RACE & ETHNICITY DATA COLLECTION:** Students should read the information carefully and select the information that pertains to them and select NEXT on the right hand side.

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Student Race and Ethnicity

WELCOME : [Name] | SELECTED STUDENT : [Name]

## Race and Ethnicity Data Collection

The purpose of this data collection is to fulfill the requirements provided to the Florida Department of Education (FLDOE) by the United States Department of Education (USDE). Race and ethnicity data is used in a variety of ways by the FLDOE, the USDE and the public.

[Click here for more information on the data collection process and how to complete the data collection.](#)

Are you Hispanic or Latino? \*

☐ No, not Hispanic or Latino

☒ Yes, Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. [Click here for more information on the data collection process and how to complete the data collection.](#)

What is your race? \*Mark all that apply - at least one is required

☐ American Indian or Alaska Native - A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

☐ Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, e.g., Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

☐ Black or African American - A person having origins in any of the black racial groups of Africa.

☐ Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

☒ White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa. [Click here for more information on the data collection process and how to complete the data collection.](#)

Save

Final Page is the confirmation that they have completed their profile. The course will be listed under current courses. It will take a couple of hours for system to update. They should be able to log in successfully the next time they are in the class.

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Student Dashboard

What Kind Of Reader Are You?

Your Feedback Is Important To Us!

Upcoming Events and Announcements

FLVS Highly Qualified/Out-of-Field

From school holidays to student events,  
find it all on the **FLVS School Calendar!**

Calendar

LEARN MORE >

Quick Links:

[Student Resource Center](#)

[What are Florida Standards?](#)

[FLVS Quick Start](#)

[Help Center](#)

[Student Library](#)

[Pulse Newsletter](#)

[Student Handbook \(PDF\)](#)

## Current Courses